

Payment Policy

To confirm your residency at Monte Azul, full payment is required. Due to our intimate scale, we are unable to hold spaces without a financial commitment.

Security Deposit

Each resident is required to include a fully refundable security deposit of \$500, refunded within five (5) business days after departure. Any costs directly associated to damages to persons or property incurred during an awardee's residency shall be deducted from the deposit.

Fully-funded grant and fellowship awardees will cede the \$500 deposit should the awardee cancel within 90 days of scheduled arrival.

Payment Schedule

All fees are due according to the following schedule. *Please note that residency fees are non-refundable.*

Standard Payment Plan

A 50% deposit is due upon receipt of your invoice to secure your residency dates. The remaining 50% balance is due 60 days prior to your arrival.

Alternative Payment Plans

If you require a different payment schedule, please contact us at info@monteazul.art. We are happy to discuss a plan tailored to your needs on a case-by-case basis.

Late Payments

A 5% late fee will be applied to any outstanding balance not received by its due date. Residency spots are not guaranteed unless payments are completed according to the schedule.

Postponements & Travel Insurance

We understand that plans can change. *Fees are non-refundable.* You may request to postpone your residency within six months of your originally scheduled residency, subject to availability and Monte Azul's approval. We strongly recommend purchasing travel insurance to protect your investment.

Payment Methods

Preferred methods: Wise, Zelle, or Apple Pay

As a Costa Rican entity, we do not have a business account in the USA for which USA payments are run through the account of Director Carlos Rojas Jara. To keep your costs at a minimum, we recommend paying through Zelle at carlos@monteazulcr.com, or Apple Pay through carlos.monteazul@icloud.com.

US Check

An e-check may be sent five days of the due date: US check for deposit payable to: Carlos Rojas-Jara, include a note to deposit to Account number 431129833. You may put Monte Azul in the comment but please do **not** make the check payable to Monte Azul.

Deposit in Costa Rica Bank

If you select this method, please contact us at info@monteazul.art for detailed instructions.

Other methods

Wire transfer: please contact us at info@monteazul.art for bank details. Please note: Monte Azul is a small, self-financed enterprise and cannot absorb international bank processing fees. Any such fees will be added to your transaction total. Credit Card: A secure payment link will be provided upon request. Please note: A 10% surcharge will be added to your transaction to cover credit card processing fees.